



Town of Maine Minutes

Monday, July 13, 2015
Board of Supervisor Meeting

Town of Maine Town Hall
6111 N. 44th Avenue
Wausau, WI 54401

The Board of Supervisors of the Town of Maine held a regular monthly meeting at the Town of Maine Town Hall on Monday, July 13, 2015. Accounts Payable were reviewed at 6:30 p.m. with General Business at 7:30 p.m.

Agenda

1. Call meeting to order at 6:30 p.m. – Betty Hoenisch, Town Chairperson
2. Review Bills Payable
3. 7:30 p.m. – General Business
4. Pledge of Allegiance to the Flag
5. Motion to Approve Bills Payable
6. Clerk's Report

Minutes –

- A. Motion to dispense of the reading of the minutes from the June 8, 2015 Board Meeting, the June 15, 2015 Special Board Meeting/Closed Session, the June 22, 2015 Special Board Meeting, and the July 6, 2015 Special Board Meeting / Closed Session and approval of those minutes.
7. Chairman's Report
8. Supervisor's Report
9. Treasurer's Report
10. Zoning Administrator's Report
11. Fire Department Report
12. Comments from the audience on Other Business items below
13. Other Business:
 - A. Discussion and possible action to approve St. John's Cemetery Association Conditional Use Permit for cemetery expansion
 - B. Discussion and possible action to approve Road Out Lot for Burnell Utecht
 - C. Discussion and possible action to approve Adam Bever for employment on the Town of Maine Fire Department
 - D. Discussion and possible action to approve Jenneca Hartwig for employment on the Town of Maine Fire Department
14. Report from audience on culverts, road issues, or requests to have an item placed on the next Town Board Meeting agenda.
15. The next Board of Supervisor Meeting will be August 10, 2015.
16. Adjournment

Notice & agenda of this meeting was posted at the Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar & the Town of Maine Town Hall, 6111 N. 44th Avenue, Wausau, WI on or before July 10, 2015.

Tina M. Meverden, Town of Maine Clerk

Monday, July 13, 2015 Board of Supervisor Meeting

The Board of Supervisors of the Town of Maine held a regular monthly meeting at the Town of Maine Town Hall on Monday, July 13, 2015 at 6:30 p.m.

Chair Hoenisch called the meeting to order at 6:30 p.m.

Review Accounts Payable

Present were Chair Betty Hoenisch, Supervisor Tad Schult, Supervisor Keith Rusch, Clerk Tina Meverden, Treasurer Cindy Bailey, Zoning Administrator / Building Inspector Rich Grefe, and community members.

Pledge of Allegiance to the Flag

Motion to approve accounts payable bills

Chair Hoenisch called for a motion to approve the accounts payable bills. Supervisor Rusch made a motion to approve the accounts payable bills, seconded by Supervisor Schult. Motion carried.

Minutes Approval

Chair Hoenisch called for a motion to dispense of the reading of the minutes from the June 8, 2015 Board Meeting, the June 15, 2015 Special Board Meeting/Closed Session, the June 22, 2015 Special Board Meeting, and the July 6, 2015 Special Board Meeting / Closed Session and approval of those minutes. Motion by Supervisor Schult to dispense of the reading and approve the minutes as submitted, seconded by Supervisor Rusch. Motion carried.

Clerk's Report

Clerk Meverden reported that she has submitted the proper paperwork to the Department of Revenue reporting those in the municipality who hold Liquor Licenses. She added that she has been processing, finalizing, and distributing Bartender Licenses, as both new licenses and renewals needed approval by July 1, 2015. In concluding, Clerk Meverden stated that she completed Maine's Federal Quarterly Employment Tax Submittal for the months of April, May, and June.

Chairman's Report:

Chair Hoenisch reported that both she and Clerk Meverden met with Senator Petrowski on June 5, 2015. She added that she met with Senator Petrowski for an in-depth meeting again on June 24, 2015 regarding the Brokaw issue.

Chair Hoenisch stated that Senator Petrowski also held meetings with the Town of Texas Chairman, Matt Bootz, and the Village of Brokaw President, Jeff Weisenberger. She continued by saying that it is her understanding from the conversation she had with Senator Petrowski that he also met with Mayor Tipple and Wausau Council members Robert Mielke, Tom Neal, Dave Overbeck, and Keene Winters. All meetings centered on the Brokaw matter.

Chair Hoenisch explained that the City of Wausau had convinced Senator Petrowski that due to Brokaw's unknown liabilities, contamination issues, and debt, it would be in the best interest of all for him to introduce legislation that would allow the City of Wausau to annex Brokaw as an island without a boundary agreement with the Towns of Maine and Texas.

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Chair Hoenisch stated that Town Board members expressed to Wausau council members during meetings with them that they would only entertain the idea of Wausau annexing Brokaw if a boundary agreement could be reached so that the southern borders of Maine could be protected.

Chair Hoenisch reported that the meetings involving Senator Petrowski involved the sharing of ideas and discussions on the Village of Brokaw's history, the mill, contamination issues, and the loss of tax base. After all was said and done, Senator Petrowski asked both Chair Hoenisch and Texas Chair Bootz, "What do you need?" Both Chairs responded with a list of what they thought would be needed to fix Brokaw's issues.

Chair Hoenisch explained that Senator Petrowski then took the initiative to draft legislation for the Towns to be introduced as a special amendment to the state budget. This legislation allows the Town of Maine to become a village.

Chair Hoenisch continued by expressing the fears of Town Board members and why village status would be beneficial. She stated that if the Village of Brokaw dissolves, the towns of Texas and Maine will be left with the hard work of cleaning up the contamination and financing the debt. If both towns do the work of rectifying Brokaw's problems and neither town has its borders protected, the City of Wausau can still continue to erode at the towns tax base through annexation.

Chair Hoenisch stated that the legislation introduced by Senator Petrowski allows the Town of Maine to take over Brokaw's Tax Incremental District to handle the 2.6 million dollar subdivision infrastructure debt. It will also allow the Town of Maine to TID/TIF for work that would be needed for improvements on Brokaw's water and sanitary systems, as well as finish developing usable land in Brokaw.

Chair Hoenisch reported that the legislation allows for an expedited path to village status, as well as saves the town a lot of money. She shared the fact that it took the Village of Kronenwetter two years and \$250,000 to complete village status approval. She added that the legislation allows the town to skip all but the last two steps in the process to become a village. Those two steps being: 1) The Town Board would have to approve a resolution at a Town Board Meeting deciding to pursue village status; and 2) A referendum would have to be held for electors to determine if Maine will become a village. She continued by stating that the legislation allows the town to skip approval from the Department of Administration, as well as stops other municipalities from contesting Maine's village status.

Chair Hoenisch informed the audience that the Town Board will be holding informational meetings to keep the public up-to-date.

Bob Pound asked where the Town of Texas fits into Maine's potential village status. Chair Hoenisch stated that the Town Board has not "ironed out" how Texas will be involved, but the Town Board members will be going into closed session with Texas to make plans for a possible cooperative agreement.

Chair Hoenisch explained that the City of Wausau made a request of Governor Walker's office; the City asked that Governor line item veto the amendment that would allow Maine to obtain village status.

Chair Hoenisch stated that a July 9, 2015 meeting was held with the City of Wausau. Only the Town of Texas and Maine Chairs with legal counsel met with the City. After the July 9th meeting, Senator Petrowski suggested Maine and Texas hold a press conference to clarify to the public the intentions of the legislation to pursue village status.

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Chair Hoenisch reported that Senator Petrowski explained to the City of Wausau that the legislation to expedite village status for Maine is a tool to help solve the Brokaw matter. He added that he does not know if the Town of Maine will utilize the option of village status, but noted it is available to help if that is the path the town desires to follow. Senator Petrowski stated that both Maine and Texas have “stepped up to the plate” to come up with creative options that are both positive and will keep the towns’ boundaries intact.

Supervisor Schult stated that the legislation offers the Town of Maine leverage.

Supervisor Rusch explained that the Town of Maine is committed to working with the Town of Texas to create a plan that is positive for both towns. He added that if Maine moves forward with a plan, it will work out a cooperative agreement with the Town of Texas.

Discussion continued on...

- *Brokaw’s pollution and its causes
- *The DNR’s opinion on Brokaw’s contamination
- *The waterline from Wausau to Brokaw
- *Brokaw’s debt
- *The ramifications of village status for Maine
- *Alternative water sources for the Village of Brokaw
- *Other options on Brokaw that would jeopardize Maine’s borders
- *The City of Wausau and its views on the Brokaw matter
- *The Town of Texas’ role in the matter
- *The relationship between the Town of Maine and the Town of Texas
- *Budgeting for the Village of Brokaw
- *A timeline for action on the Brokaw matter
- *Senator Petrowski’s role in aiding the Town of Maine and Town of Texas
- *A referendum letting the electors decide the future of Maine

Chair Hoenisch reported that the Town Board awarded road bids at a Special Board Meeting on Monday, June 15, 2015. She added that Town Board members later met to review the bids and to decide what road work will be done within budget limits.

Chair Hoenisch explained that a meeting was held on June 22, 2015 which included herself, Supervisor Schult, and Public Works employees. The purpose of the meeting was to plan road and maintenance projects.

Chair Hoenisch shared that she has been working with 3M’s quarry manager and the D.O.T. on the N. 20th Avenue cul de sac project. A special D.O.T. permit is required that would allow the Town to build and pave the cul de sac at the end of N. 20th Avenue.

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Chair Hoenisch reported that she attended the Town of Maine Open Book that was held by the new town assessor, Troy Zacharias, and his wife on July 11, 2015. Chair Hoenisch stated that the Town is very pleased with Mr. Zacharias’ work. He has made many revisions and corrections to property assessments during the course of meeting with residents both at their properties to address their concerns and at the Open Book.

Supervisors Report:

Supervisor Schult’s Report

Supervisor Schult reported that Public Works has completed the installation of a culvert on the 60th Avenue and Naugart Drive intersection. He also noted that Public Works will begin to lane wedge this week, as well as get things prepped for chip sealing and paving in the near future.

Supervisor Rusch’s Report

Supervisor Rusch reported that on July 6, 2015 the Town Board received a letter from Lieutenant Paul Anderson announcing his retirement from the Town of Maine Fire Department. Supervisor Rusch acknowledged Mr. Anderson’s twenty-five plus years of fire service to the Town of Maine and publicly thanked him for his commitment to serving the residents of the community.

Treasurer’s Report – June 2015

Town of Maine General Accounts:

Checking Account..... Beginning Balance on 5/29/2015	- \$ 7,718.75
Deposits	-\$167,443.07
Disbursements	-\$160,540.36
Balance on 6/30/2015	- \$ 14,621.46
Garbage/Recycling CD..... Balance on 6/30/2015	- \$ 80,226.37
Money Market Account.. Beginning Balance on 5/29/2015	-\$591,944.24
Deposits and Interest	-\$105,160.25
Disbursements	-\$167,443.07
Balance on 6/30/2015	-\$529,751.11

Town of Maine Fire Department Accounts:

Checking Account..... Balance on 6/30/2015	- \$ 806.08
Memorial & Donations Money Market Account... Balance on 6/30/2015	- \$ 25,689.59
Equipment Outlay Account... Balance on 6/30/2015	- \$ 58,966.43

Chair Hoenisch called for a motion to approve the Treasurer’s report. Supervisor Rusch made a motion to approve Treasurer’s report, seconded by Supervisor Schult. Motion carried.

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Zoning Administrator's Report – June 2015

Zoning Administrator / Building Inspector Rich Grefe reported that the Town issued seven permits for the month of June – three permits for garages, two permits for decks, and one permit each for a fence and an addition. Mr. Grefe added that fourteen on-site inspections were completed for the month of June – ten building inspections and four zoning inspections.

Mr. Grefe reported that upon inspection of a site for a future garage, it was discovered that the site for the building was five feet too close to the road. Mr. Grefe asked for the garage building site to be relocated five feet further back.

Mr. Grefe noted that a complaint was received recently for a structure that is being built without a permit. He stated that he will look into the allegation.

Fire Department Report:

Clerk Meverden read a report submitted by Interim Chief Joe Bozinski concerning the status of Maine Fire Department for June 2015. To view the report as read by Clerk Meverden, see the concluding pages of these minutes.

Bob Pound made mention that the Fire Report under item #2 stated call statistics were from the month of May rather than from June. Clerk Meverden reviewed the report provided by Interim Chief Bozinski and reaffirmed that Mr. Bozinski had indeed listed the call statistics under a May heading. She noted that the title of report is *Fire Department June 2015 Status Report* and surmised that the call statistics were probably from June but that Interim Chief Bozinski forgot to change the heading over the category titled *Calls*.

Comments from audience on Other Business Items

No comments from the audience were made on Other Business Items.

Other Business:

A. Discussion and possible action to approve St. John's Cemetery Association Conditional Use Permit for cemetery expansion

Chair Hoenisch stated that the Plan Commission recommended at a July 6, 2015 Plan Commission Meeting that the Town Board approve an amendment to St. John's Cemetery Association conditional use permit which would allow the addition of a 20.4 foot by 300 foot strip of land. The Cemetery Association plans to purchase the strip of land and use it for a cemetery driveway.

Supervisor Schult made a motion to approve an amendment to St. John's Cemetery Association's conditional use permit to include the addition of a 20.4 foot by 300 foot strip of land, seconded by Supervisor Rusch. Motion carried.

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B. Discussion and possible action to approve Road Out Lot for Burnell Utecht

Chair Hoenisch reported that the Plan Commission approved the road out lot for Mr. Utecht at the July 6, 2015 Plan Commission Meeting. She noted that there existed much discussion amongst Plan Commission members on the matter and that Attorney Frokjer and Zoning Administrator Rich Grefe adequately answered Mr. Utecht's questions concerning the project.

Chair Hoenisch stated that Mr. Utecht will now need to enter into a road development agreement with the Town of Maine. After the said road is built and paved, Mr. Utecht will then need to return to the Town Board to begin phase two of his project.

Zoning Administrator Rich Grefe clarified the matter in response to Chair Hoenisch's comment about the road being paved before phase two. He stated that the Plan Commission decided an agreement with Mr. Utecht has to be in place and funds reserved in an irrevocable trust for the paving of the road.

Chair Hoenisch reported that the Town has a dozen or more road agreements with various individuals – many of them already completed. She explained that these agreements are tailored to the individual situation/scenario.

Zoning Administrator Grefe added that the scenario with Mr. Utecht is unique in that most private ways are intended for residential use but this private way is in an area zoned for business (although it will not be used for business). Mr. Grefe said that a zoning change may need to take place in the future.

Chair Hoenisch explained that the Town Board and Plan Commission does not know at this time what the development will be used for because Mr. Utecht has not yet marketed it. Mr. Utecht stated that he did not think the area would be favorable to residential uses, as the smell from Van Der Geest Dairy is strong at the proposed development.

Supervisor Schult made a motion to approve the Road Out Lot for Burnell Utecht as recommended by the Plan Commission, seconded by Supervisor Rusch. Motion carried.

C. Discussion and possible action to approve Adam Bever for employment on the Town of Maine Fire Department.

Chair Hoenisch reported that Adam Bever was interviewed and recommended by the Fire Department officers for employment on the Maine Fire Department. She stated that Mr. Bever has twelve years experience in the military and will be going through the firefighter training course. Chair Hoenisch added that Mr. Bever lives on the very north end of Wausau and will be utilized as a south end responder.

Supervisor Schult made the motion to approve Adam Bever for employment on the Town of Maine Fire Department, seconded by Supervisor Rusch. Motion carried.

D. Discussion and possible action to approve Jenneca Hartwig for employment on the Town of Maine Fire Department.

Chair Hoenisch explained that Jenneca Hartwig is currently trained at the EMT level and plans to take the firefighter training course. If approved, Ms. Hartwig will serve as a Town of Maine First Responder.

Chair Hoenisch stated that Ms. Hartwig lives in Little Chicago and will serve as a great first responder in the north section of Maine as well as in Maine's contracted area in Berlin.

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Chair Hoenisch called for a motion to approve Jenneca Hartwig. Supervisor Rusch made a motion to approve Jenneca Hartwig for employment on the Town of Maine Fire Department, seconded by Supervisor Schult. Motion carried.

Report from audience on public works issues or requests to have an item place on the next Town Board Meeting agenda.

Linda Krueger stated that Public Works had been to her property and placed a curved section of culvert in her ditch area. She stated that the curved section of culvert, however, will only work properly if the metal piece is moved closer to the road. Ms. Krueger explained that the new section of culvert is “jutting into the dirt” causing the ditch to erode.

Supervisor Schult explained that the curved section was placed on the culvert to see how the water would flow – as a type of “test run” to see if the water is being directed properly.

Discussion ensued as to Ms. Krueger’s mound system and if the water flow would erode the soil thereon.

Chair Hoenisch explained that she met with Ms. Krueger before the meeting to assess the situation. She stated that the Town Board will plan an on-site meeting with Public Works to explain what Ms. Krueger would like (more ditching in the town right-of-way). Chair Hoenisch noted that with a little more fine tuning the area should drain water in the proper direction.

Schedule next monthly Board of Supervisor Meeting for Monday, August 10, 2015 with bill approval at 6:30 p.m. and general business at 7:30 p.m.

Chair Hoenisch stated that a motion to adjourn will not occur until she has discussed with the Town Board members two issues: 1) Rock from the 3M quarry; and 2) A date for the Town of Maine Public Informational Meeting.

The Town Board discussed the following issues...

- *Dates and locations for the Maine Public Informational Meeting on Brokaw
- *Letter of complaint regarding an accessory building on Cassidy Drive
- *Lane wedging on Falcon Drive and other roads
- *Possibly rock received from 3M quarry
- *Linda Krueger’s culvert ditch – installation and remedies
- *Spay and neutering of cats and kittens / The Fix Is In
- *Truck seat covers for the F550 Ford Utility Truck

Adjournment.

Chair Hoenisch called for a motion to adjourn. Supervisor Rusch made a motion to adjourn at 9:10 p.m., seconded by Supervisor Schult. Motion carried.

Respectfully submitted and approved on August 10, 2015.

Tina M. Meverden, Town of Maine Clerk