



Village of Maine Minutes

**Monday, October 10, 2016
Village of Maine Board Meeting**

**Maine Municipal Center
6111 N. 44th Avenue
Wausau, WI 54401**

The Board of Trustees of the Village of Maine held a monthly Board of Trustees Meeting at 6:30 p.m. on Monday, October 10, 2016 at the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI 54401.

AGENDA

1. Call meeting to order at 6:30 p.m. – Betty Hoenisch, Village President
2. Review bills payable
3. 7:00 p.m. – General Business
4. Pledge of Allegiance to the Flag
5. Motion to approve bills payable
6. Motion to dispense of the reading and approval of the minutes from the September 12, 2016 Village Board Meeting and the September 28, 2016 Special Board of Trustee Meeting and Budget Workshop.
7. President's Road Report
8. Trustee Mullaley's report on the Marathon County Metropolitan Planning Organization meetings and the Weston Development
9. Treasurer's Report
10. Zoning Administrator's Report
11. Fire Department Report
12. Comments from the audience on Other Business items A – E below

13. Other Business:
 - A. Discussion regarding the State of Wisconsin Department of Workforce Development Decision and Order regarding the John Ohrmundt verses the Town of Maine ERD Claim No. CR201202048
 - B. Discussion and possible action to amend Officials Policy regarding the one to three hour meeting per diem
 - C. Discussion and possible action to appoint a Village of Maine representative for the Cooperative Boundary Oversight Committee
 - D. Discussion and possible action to approve Redevelopment Resources, LLC to complete grant submittal(s) for Maine Fire Department
 - E. Discussion and possible action to approve payment for temporary part-time office assistant
14. Report from audience on culverts, road issues or requests to have an item placed on the next Village Board Meeting agenda
15. President updates Board members on complaints, road projects and other Village issues
16. The next Board of Supervisors Meeting will be Monday, November 14, 2016.
17. Adjournment

I certify that this agenda was posted at Red Granite Bar & Grill, Richard's Restaurant and Bar, Schmidt's Bar, and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI 54401 on October 7, 2016.

Cindy Bailey,
Village of Maine Clerk

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The Board of Trustees of the Village of Maine held a monthly Board of Trustees Meeting at 6:30 p.m. on Monday, October 10, 2016 at the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI 54401.

Call the meeting to order at 6:30 p.m. – Betty Hoenisch, Village President

President Hoenisch called the Village of Maine Board Meeting to order at 6:30 p.m.

Present at the meeting:

President Betty Hoenisch, Trustee Wes Schoepke, Trustee Tad Schult, Trustee Keith Rusch, Trustee Vickie Bartelt, Trustee Tom Mullaley, Trustee Jon Graveen, Clerk Cindy Bailey and Treasurer Patti Behrendt.

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Review Accounts Payable Bills

Clerk Bailey distributed the vendor bills and timesheet folders for the Trustees to review and initial.

7:00 p.m. – General Business

Pledge of Allegiance to the Flag

Motion to approve bills payable

President Hoenisch asked if the Village Board members had any comments or questions regarding the bill approval.

Trustee Bartelt questioned why she had not been asked to attend the budget meeting that President Hoenisch and Trustee Schult held with the public works employees on September 26, 2016.

President Hoenisch explained that with all of the emails regarding budget records that had transpired between the Clerk, herself and Trustee Bartelt, it had become very clear that Trustee Bartelt was reluctant to follow the budget process. President Hoenisch also reminded Trustee Bartelt of Attorney Frokjer's strict instructions regarding budget information and procedures. She went on to explain that if a new Trustee does not want to follow previously established procedures it becomes most cost effective to have fewer Trustees participate in budget meetings. She stated that the Public Works budget is very lengthy. She also stated that unnecessary questioning makes the process even more difficult and time consuming and therefore less cost effective for Village residents. President Hoenisch again referred to Attorney Frokjer's suggestion that new Trustees listen intently during their first term which becomes a great learning tool for the future.

Trustee Bartelt continued to question why President Hoenisch had not allowed her to have Budget reports before the Budget Workshop, considering that they are open records. President Hoenisch stated again that new Trustees need to come to meetings, listen and learn as Attorney Frokjer instructed them at their orientation. President Hoenisch stated that the Village Board has a lot of work to accomplish and she needed Trustee Bartelt to be a team player.

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President Hoenisch called for a motion to approve the accounts payable bills.

Trustee Schoepke made a motion to approve the invoices and time slips presented. Trustee Mullaley seconded that motion. Motion carried.

Motion to approve the Village Board Meeting minutes

President Hoenisch stated that the September 12, 2016 Board of Trustees Meeting minutes and the September 28, 2016 Special Board of Trustees and Budget Workshop minutes needed to be approved. She asked if there were any corrections or revisions. None were heard. President Hoenisch called for a motion to dispense of the reading of the minutes and approval of the minutes as presented.

Trustee Mullaley made a motion to approve the September 12, 2016 and September 28, 2016 minutes as submitted. Trustee Schoepke seconded the motion. Motion carried.

President's Report

President Hoenisch stated that she has been gathering documents needed to complete the 2016 Department of Transportation road aid submittal.

Trustee Mullaley's Report

Trustee Mullaley stated that at the August Metropolitan Planning Organizational Meeting they discussed a major multi-faceted development that will be built in Weston near the medical facility.

Treasurer's Report

President Hoenisch asked Treasurer Behrendt to present the September 2016 Treasurer's Report. Treasurer Behrendt gave her report as follows:

Village of Maine General Accounts:

Village of Maine Checking Account

Beginning balance on September 1, 2016 - \$ 16,981.51
Deposits for September 2016 - \$ 85,965.40
Disbursements for September 2016 - \$ 89,965.40
Balance on September 30, 2016 - \$ 13,307.33

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Money Market Account

Beginning balance September 1, 2016 - \$ 407,21.40
Deposits and Interest for September 2016 - \$ 7,587.23
Disbursements for September 2016 - \$ 85,965.40
Balance on September 30, 2016 - \$ 328,834.23

Village of Maine Fire Department Accounts:

Checking Account Balance on September 30, 2016 - \$ 694.08
Memorials & Special Donations September 30, 2016 - \$ 21,754.42
Equipment Outlay Account September 30, 2016 - \$ 59,108.57

President Hoenisch called for a motion to approve the Treasurer's report.

Trustee Mullalry made a motion to approve the Treasurer's report. Trustee Schult seconded that motion. Motion carried.

Zoning Administrator's Report

President Hoenisch explained that Zoning Administrator Rich Grefe would give his report next month. Mr. Grefe was excused tonight due to illness, she stated.

Fire Department Report

President Hoenisch asked Clerk Bailey to read Chief Bozinski's fire department report.

Comments from the audience on Other Business items below

President Hoenisch asked for comments from the audience on the Other Business items 13A through 13E. No comments were heard from the audience.

Other Business:

President Hoenisch stated that Mr. Ohrmundt's Attorney, Jim Higgins had called Attorney Brantmeier and asked that the Village of Maine waive the \$4,400.00 in court fees.

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Attorney Brantmeier stated that he had called Glatfeldter Insurance, the Errors and Omissions adjuster, and they are okay if they do not collect the \$4,400.00 because they feel that would be less expensive than if Mr. Ohrmundt appeals again.

President Hoenisch stated that she asked Attorney Brantmeier if this issue should be taken to the Village Board and he said he had researched State Statutes and that wouldn't be necessary. He also told President Hoenisch, as chief presiding officer, she is allowed to make the decision on whether or not to waive the \$4,400.00. He stated that Attorney Higgins needed an answer as soon as possible.

President Hoensich told Attorney Brantmeier that she would like a written commitment from Mr. Ohrmundt and/or Attorney Higgins that Mr. Ohrmundt will not appeal for a final time. She stated that waiving the \$4,400.00 fee would be contingent upon receiving that written assurance.

President Hoenisch stated that she would like to see the Village put this behind them since there is another issue to address with Mr. Ohrmundt. That issue is the drainage problem from his properties along Falcon Drive. President Hoenisch stated that it would be best to end the frivolous lawsuits which have been ongoing since 2012.

President Hoenisch stated that Attorney Brantmeier had requested that she waive the \$4,400.00 fee and put the explanation on the agenda for this evening. She concluded by stating that Attorney Brantmeier plans to send a letter to the Errors and Omissions carrier and Mr. Ohrmundt's attorney. The letter will state that the Village of Maine has agreed to waive the court fees and put an end to this matter provided Mr. Ohrmundt agrees in writing, not to appeal the case again.

Discussion and possible action to amend Officials Policy regarding the one to three hour meeting per diem

President Hoenisch explained that Trustee Bartelt questioned the one to three hour meeting per diem when time sheets were being approved at the prior Board of Trustees Meeting. Trustee Bartelt felt that if a meeting was less than one hour the Board members should not be paid, based on the way it was stated in the current Official's Policy. Attorney Frokjer stated that the intent was clear that one to three hours meant that if a Board member took time to come to a meeting even if it was an extremely short meeting they are to get paid at the one to three hour rate.

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President Hoenisch asked the Board Members if they agree with Attorney Frokjer's explanation. She stated that if they agree, the Officials Policy will now read "up to three hours" for the meeting per diem and someone should make a motion as such.

Trustee Schoepke made a motion to amend the Official's Policy to read "up to three hours" for the meeting per diem. Trustee Graveen seconded that motion. Motion carried.

Discussion and possible action to appoint a Village of Maine representative for the Cooperative Boundary Oversight Committee

President Hoenisch explained that the attorneys representing the Village of Maine, the Town of Texas and the Village of Brokaw would like the chief presiding officer of the Village of Brokaw, Village of Maine and the Town of Texas to be the representatives for the CBA Oversight Committee. President Hoenisch asked for a motion stating this.

Trustee Schoepke made a motion to appoint President Hoenisch to the Oversight Committee. Trustee Schult seconded that motion. Motion carried.

Discussion and possible action to approve Redevelopment Resources, LLC to complete the grant submittal(s) for Maine Fire Department

President Hoenisch explained that she had received emails from Redevelopment Resources, LLC on Friday, October 7, 2016 stating that the grant period opens October 11, 2016.

She stated that Redevelopment Resources, LLC feels very bad that the Village of Maine did not get the fire engine grant and have offered to resubmit the grant application at a reduced rate.

President Hoenisch stated that a fee of \$1,750.00 will cover the SCBA grant application and research on a possible tanker grant. The cost to re-submit an application for an engine grant will be \$700.00. President Hoenisch asked for a motion to approve these fees for Fire Department grant submittals.

Trustee Schoepke made a motion to approve Redevelopment Resources, LLC to complete a grant submittal for the SCBA and to research a tanker grant for fee of \$1,750.00. Trustee Schult seconded that motion. Motion carried.

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Trustee Schoepke made a motion to approve Redevelopment Resources, LLC to resubmit the grant for a Fire Engine for fee of \$700.00. Trustee Rusch seconded that motion. Motion carried.

Discussion and possible action to approve payment for temporary part-time office assistant

President Hoenisch explained that Daniel Bailey has donated approximately 150 hours for an internship. She stated that there are some zoning and office documents that still need to be filed and since Daniel has done a great job and is already trained she would like to employ Daniel Bailey to complete the balance of work. The additional hours are needed for zoning records and other office tasks. President Hoenisch asked for a motion to employ Daniel Bailey and allow him to complete the tasks that he started.

Trustee Schult made a motion to approve Daniel Bailey as a temporary office assistant at the rate of \$12.00 per hour. Trustee Mullaley seconded that motion. Motion carried.

Report from audience on culverts, road issues or requests to have an item placed on the next Village Board Meeting agenda.

Burnell Utecht asked about the County Road K project. He suggested bike trails along County Road K in conjunction with the road reconstruction project.

Trustee Schult and President Hoenisch commented that in recent conversations with Marathon County Highway Department staffing they have learned that the County is having difficulties finding the funding needed for the project. President Hoenisch went on to explain that Village of Maine officials have not received copies of the final construction plan from the County's engineer AEOCOM.

President Hoenisch stated the next Board of Trustees Meeting will be Monday, November 14, 2016.

Adjournment

President Hoenisch called for a motion to adjourn.

Trustee Schoepke made a motion to adjourn at 7:55 p.m., seconded by Trustee Graveen. Motion carried.

Respectfully submitted and approved on November 14, 2016

Cindy Bailey

Village of Maine Clerk