



Village of Maine Minutes

Monday, September 12, 2016

Village Board of Trustees Meeting

Maine Municipal Center

6111 N. 44th Avenue

Wausau, WI 54401

The Board of Trustees of the Village of Maine held a regular monthly meeting at the Maine Municipal Center on Monday, September 12, 2016. Accounts Payable were reviewed at 5:00 p.m. Special Agenda Items 3 through 7 are at 5:30 p.m. with General Business at 7:00 p.m.

Agenda

1. Call meeting to order at 5:00 p.m.– Betty Hoenisch, Village President
2. Review bills payable
3. 5:30 p.m. - Presentation on Amended Cooperative Boundary Agreement by Kurt Muchow from Vierbicher
4. Presentation on Phase One of Implementation of Cooperative Plan and Permanent Boundary Agreement by Kurt Muchow from Vierbicher
5. Discussion and possible action to approve Vierbicher's Consulting Service Agreement for Planning, Engineering & Grant Writing
6. Discussion and possible action to approve Layne Company's proposal for Groundwater Exploration Program to Develop a High Capacity Municipal Water Supply for the Village of Maine
7. Discussion and possible action to approve work agreement with North Central Wisconsin Regional Planning Commission for the Economic Development Administration grant forms
8. 7:00 p.m. – General Business
9. Pledge of Allegiance to the Flag
10. Motion to approve bills payable
11. Motion to dispense of the reading and approval of the minutes from the August 8, 2016 Board of Trustees Meeting and the August 30, 2016 Special Board of Trustees Meeting
12. President's Road Report
13. Treasurer's Report

14. Zoning Administrator's Report
15. Fire Department Report
16. Comments from the audience on Other Business items 19 A - 19F below
17. Other Business:
 - A. Presentation and discussion regarding Marathon County's Uniform Addressing Sign Project
 - B. Discussion and possible action on Holding Tank and Mound System Ordinance for the Village of Maine
 - C. Discussion and possible action on Shore land Ordinances
 - D. Discussion and possible action to approve Agreement with Marathon County Conservation, Planning and Zoning to review Certified Survey Maps
 - E. Discussion and possible action to approve weekly hall rental for Sunday church services
 - F. Discussion and possible action to amend the 2017 Budget Expense Accounts
18. Report from audience on culverts, road issues or requests to have an item placed on the next Village Board Meeting agenda
19. Schedule the Village of Maine Budget Workshop Meeting
20. The next Board of Trustees Meeting will be Monday, October 10, 2016
21. Adjournment

I certify this agenda was posted at the Red Granite Bar & Grill, Richard's Restaurant & Bar, Schmidt's Bar and the Maine Municipal Center, 6111 N. 44th Avenue, Wausau, WI on September 10, 2016.

Cindy Bailey

Village of Maine Clerk

Monday, September 12, 2016, Village of Maine Board of Trustees Meeting

Call meeting to order

The meeting was called to order at 5:00 p.m. by Village President, Betty Hoenisch. Present were President Betty Hoenisch, Trustee Vickie Bartelt, Trustee Jon Graveen, Trustee Tom Mullaley, Trustee Keith Rusch, Trustee Wes Schoepke, Trustee Tad Schult, Clerk Cindy Bailey, Treasurer Patti Behrendt, Zoning Administrator/Building Inspector Rich Grefe, Village of Maine Attorney Randy Frokjer and community members.

Review bills payable

The Village Trustees reviewed and approved the accounts payable bills

Presentation on Amended Cooperative Boundary Agreement by Kurt Muchow from Vierbicher

Kurt Muchow from Vierbeicher Associates, Inc. gave a presentation on the Amended Cooperative Boundary Agreement and answered questions from Village Board members. Mr. Muchow explained the submittal of the amended CBA and stated that the Department of Administration has informed him that their letter of approval is ready to mail. He also stated that the next step would be to move forward with the implementation phase of the CBA. Part of the implementation would be to obtain funding and complete the engineering work.

Presentation on Phase One of Implementation of Cooperative Plan and Permanent Boundary Agreement by Kurt Muchow from Vierbicher

Kurt Muchow from Vierbicher Associates, Inc. gave a presentation on Phase One of Implementation of the Cooperative Plan and Permanent Boundary Agreement.

- ❖ Explanation of the flow chart
- ❖ Public Service Commission recommendations/negotiations
- ❖ Wausau/Brokaw current water contract
- ❖ Engineering and site exploration for a new well
- ❖ Financial study
- ❖ Grant application information

He also answered all questions that were asked by various Board members.

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Discussion and possible action to approve Vierbicher's Consulting Service Agreement for Planning, Engineering & Grant Writing

The Village Board briefly discussed the Vierbicher Associates, Inc. Service Agreement for Planning, Engineering & Grant Writing. President Hoensich asked for a motion to approve Vierbicher Associates, Inc. Service Agreement for Planning, Engineering & Grant writing pending the formal approval of the CBA by the Department of Administration.

President Hoenisch asked for a motion to approve Vierbicher Associates, Inc. Service Agreement for Planning, Engineering & Grant Writing. Trustee Rusch made a motion to approve Vierbicher Associates, Inc. Service Agreement for Planning, Engineering & Grant writing pending the formal approval of the CBA by the Department of Administration. The motion was seconded by Trustee Mullaley. Motion carried.

Discussion and possible action to approve Layne Company's proposal for Groundwater Exploration Program to Develop a High Capacity Municipal Water Supply for the Village of Maine

The Village Board discussed Layne Company's proposal for Groundwater Exploration Program to Develop a High Capacity Municipal Water Supply for the Village of Maine. There was discussion between Attorney Frokjer and Trustee Schult regarding a meeting they previously had with the DNR at which time they learned about Village of Brokaw well sites that had been researched.

President Hoenisch asked for a motion to approve Layne Company's proposal for the Groundwater Exploration Program to Develop a High Capacity Municipal Water Supply for the Village of Maine with the understanding that the prior Village of Brokaw well sites will be researched as it affects the economic situation today and that the CBA is formally approved by the DOA. Trustee Mullaley made a motion to approve Layne Company's proposal for the Groundwater Exploration Program to Develop a High Capacity Municipal Water Supply for the Village of Maine with the understanding that, the prior Village of Brokaw well sites will be researched as it affects the economic situation today, and that the CBA is formally approved by the DOA. Trustee Schult seconded the motion. Motion carried.

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Discussion and possible action to approve work agreement with North Central Wisconsin Regional Planning Commission for the Economic Development Administration grant forms

Mr. Muchow explained that his company is applying for an economic development grant. The Economic Development Administration requires them to work through the North Central Wisconsin Regional Planning Commission for the grant submittal. This would require the Village of Maine to approve the work agreement with North Central Wisconsin Regional Planning Commission that was enclosed in the Board member packets.

President Hoenisch asked for a motion to approve the work agreement with North Central Wisconsin Regional Planning Commission pending approval of the CBA by the Department of Administration. Trustee Rusch made a motion to approve the work agreement with North Central Wisconsin Regional Planning Commission pending approval of the CBA by the Department of Administration. Trustee Graveen seconded the motion. Motion carried.

General Business:

Pledge of Allegiance to the Flag

Motion to approve accounts payable bills

President Hoenisch asked for a motion to approve the accounts payable bills. Trustee Bartelt made a motion to approve the accounts payable bills. Trustee Schult seconded the motion. Motion carried.

Motion to dispense of the reading and approval of the minutes from the August 8, 2016 Board of Trustees Meeting and the August 30, 2016 Special Board of Trustees Meeting

President Hoenisch asked for a motion to dispense of the reading and approval of the minutes from the August 8, 2016 Board of Trustees Meeting and the August 30, 2016 Special Board of Trustees Meeting. Trustee Graveen stated that he was not listed as present at the August 8, 2016 Board of Trustees Meeting. Clerk Bailey apologized and stated that she would correct that. Trustee Rusch made a motion to dispense of the reading and approval of the minutes from the August 8, 2016 Board of Trustees Meeting as revised and the August 30, 2016 Special Board of Trustees Meeting. Trustee Schult seconded the motion. Motion carried.

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President's Road Report

President Hoenisch stated that the following roads have been chip sealed: North 28th Avenue from the city limits north to Merrill Avenue; North 32nd Avenue north to Hillcrest Drive; Falcon Drive between County Road K and North 32nd Avenue; Fleet Drive from North 32nd Avenue west to Hillcrest Drive from North 32nd Avenue to North 28th Avenue; Shoreline Drive from the south end to Playground Lane; Rainbow Drive and Playground Lane from Brandenburg Avenue to Shoreline Drive.

Treasurer's Report

Village of Maine General Accounts:

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|---|---------------|
| Checking Account..... Beginning Balance on 8/01/16 | \$ 6,996.25 |
| Deposits | \$ 95,607.28 |
| Disbursements | \$ 85,622.02 |
| Balance on 8/31/2016 | \$ 16,981.51 |
| | |
| Money Market Account... Beginning Balance on 8/01/2016 | \$ 255,075.71 |
| Deposits and Interest | \$ 247,743.97 |
| Disbursements | \$ 95,607.28 |
| Balance on 8/31/2016 | \$ 407,212.40 |

Village of Maine Fire Department Accounts:

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|--|--------------|
| Checking Account..... Balance on 8/31/2016 | \$ 708.08 |
| Memorial & Donations Money Market Account... Balance on 8/31/2016 | \$ 21,746.77 |
| Equipment Outlay Account... Balance on 8/31/2016 | \$ 59,098.86 |

President Hoenisch asked for a motion to approve the Treasurer's report. Trustee Schult made a motion to approve the Treasurer's report. The motion was seconded by Trustee Mullaley. Motion carried.

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Zoning Administrator's Report:

Building and Zoning Administrator Rich Grefe, reported that in the month of August he issued seven building permits. One for a new home, three for garages, one for a minor alteration, one for an electrical service upgrade and one for a storage building.

Administrator Grefe concluded his report by stating that he had completed nineteen inspections in the month of August. They were as follows: fourteen building inspections and five zoning inspections.

Fire Department Report:

Clerk Bailey read the status report submitted by Chief Joe Bozinski. To view this report you will find it under the Fire Department Reports tab on the Maine website.

Other Business:

Presentation and discussion regarding Marathon County's Uniform Addressing Sign Project

Marathon County Addressing Technician, Preston VandeVoort, Marathon County Program Manager, Dave Mack and Marathon County Sheriff Department Captain, Dale Wisneski gave a presentation on the Uniform Addressing Project that the Marathon County Board of Supervisors has approved for implementation. County Towns will be required to readdress all properties. Villages and cities are being encouraged to be part of the readdressing project. After the presentation they answered questions from Board members and Attorney Frokjer. There will be discussion on this matter at a later meeting.

Discussion and possible action on Holding Tank and Mound System Ordinance for the Village of Maine

President Hoenisch explained and discussed with the Board that Marathon County would like the Village of Maine to research and explore issues with the Private On-site Waste Treatment System. President Hoenisch explained that the County has provided a copy of the Village of Weston's Ordinance on this for the Board to review. Attorney Frokjer explained he had reviewed Weston's Ordinance and he spoke with Dale Diamond at Marathon County Zoning. Mr. Diamond has offered to attend a future Board of Trustees meeting and present facts and possible resolutions on the issue. Attorney Frokjer stated that he thought that would be a good idea. The Board agreed to table this item until a later date when a presentation by the County is made.

President Hoenisch asked for a motion to table the discussion on a Holding Tank and Mound System Ordinance for the Village of Maine. Trustee Rusch made a motion to table the discussion on a Holding Tank and Mound System Ordinance for the Village of Maine. Trustee Schoepke seconded the motion. Motion carried.

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Discussion and possible action on Shore Land Ordinances

Zoning Administrator Grefe and Attorney Frokjer are continuing to work on this issue. It has been tabled to a later date.

President Hoenisch asked for a motion to table the discussion on Shore Land Ordinances. Trustee Rusch made a motion to table Shore Land Ordinances. Trustee Schoepke seconded the motion. Motion carried.

Discussion and possible action to approve Agreement with Marathon County Conservation, Planning and Zoning to review Certified Survey Maps

Attorney Frokjer stated that the draft that the County provided is now back at their legal department. Attorney Frokjer made revision that would work best with our Land Division Ordinance. Attorney Frokjer suggested that this item be tabled until the County responds.

President Hoenisch asked for a motion to table this item until a later date. Trustee Rusch made a motion to table the Marathon County Conservation, Planning and Zoning Certified Survey Map Agreement. Trustee Mullaley seconded the motion. Motion carried.

Discussion and possible action to approve weekly hall rental for Sunday church services

President Hoensich stated that a gentleman called and asked if it would be possible to rent the Municipal Center Hall each Sunday to hold church services. The Board discussed this and expressed concern with occupying the hall for a non-residential event each week. The Board feels that it will not allow the Village residents to use the hall as often as they have in the past. The intent when the Municipal Center was built, was to allow the residents to hold events at the hall on a regular basis if needed. President Hoenisch stated that a positive of this type of rental would be steady revenue coming in. She and Clerk Bailey also discussed the added responsibilities she and President Hoenisch would have regarding monitoring cleaning needs and handling the problems that seem to naturally arise with additional hall rentals. President Hoenisch stated that the hall is a very popular facility to rent for the people that live in the municipality. The Board feels a weekly rental for church services would interfere with possible events that residents would like to have here.

President Hoenisch asked for a motion to decline the prospective weekly rental for church services. Trustee Schoepke made a motion to decline the prospective weekly rental for church services. Trustee Bartelt seconded the motion. Motion carried.

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Discussion and possible action to amend the 2017 Budget Expense Accounts

President Hoenisch discussed with the Board the need for the Clerk to recode 2016 expense items due to expenses related to the issue with the Village of Brokaw, the Cooperative Boundary Agreement and the City of Wausau lawsuit. The Board discussed this and agreed that re-coding these expenses is necessary to create accurate budget charts for the upcoming budget workshops.

President Hoenisch asked for a motion to allow Clerk Bailey to set up some new expense accounts for Brokaw related items and re-code the corresponding expense. Trustee Schoepke made a motion to allow Clerk Bailey to set up some new expense accounts for Brokaw related items and recode the corresponding expenses. Trustee Mullaley seconded the motion. Motion carried.

Report from audience on culverts, road issues or requests to have an item placed on the next Village Board Meeting agenda

Trustee Schult reported that the Public Works employees encountered a problem with a floor drain from the old schoolhouse at the corner of Naugart Drive and North 28th Avenue. The drain is running to the Village ditch. This seriously added to the time involved for the employees to replace the culvert. President Hoenisch stated that she had spoken to the owner. He has picked up a wrecking permit application and he assured her that he would be demolishing the building in the near future.

The next Board of Trustees Meeting will be Monday, October 10, 2016

Adjournment

President Hoenisch asked for a motion to adjourn the meeting. Trustee Schoepke made a motion to adjourn the meeting at 9:38 p.m. The motion was seconded by Trustee Rusch. Motion carried.

Respectfully submitted and approved October 10, 2016

Cindy Bailey

Village of Maine Clerk